

Strait Regional School Board
Application and Permit for Use of School Board Facilities

All users shall comply with Board policies on the Use of School Facilities. Policies VI-A-1, VI-2, VI-A-3, VI-A-4, VI-A-5, VI-A-6, VI-A-7, VI-A-8, VI-A-9 are available for review online at www.srce.ca

APPLICATION

APPLICANT: _____

***MAILING ADDRESS:** _____

NAME OF SCHOOL TO BE USED: Dr. John Hugh Gillis Regional High School

PURPOSE OF EVENT: _____

PART OF FACILITY REQUIRED: ·Classroom (s): How many? ____ ·Gymnasium ____
· Other (Please identify)_____

DATE(S): _____ **DURATION** From _____ am/pm To _____ am/pm

_____ **DURATION** From _____ am/pm To _____ am/pm

_____ **DURATION** From _____ am/pm To _____ am/pm

***CONTACT PERSON:** _____

***TELEPHONE:** _____ **FAX:** _____

Date

Signature of Applicant

FOR GYMNASIUM APPLICANTS ONLY

DATE(S): _____ **DURATION** From _____ am/pm To _____ am/pm

_____ **DURATION** From _____ am/pm To _____ am/pm

_____ **DURATION** From _____ am/pm To _____ am/pm

CONTACT PERSON _____ **TELEPHONE** _____

PURPOSE OF EVENT _____

PART OF ALL OF GYM REQUIRED?

Date

Signature of Gym Coordinator

PERMIT

Date

Signature of Principal

JANITOR REQUIRED YES NO

To be completed by the **Manager of Facilities Maintenance** if, in the opinion of the Principal, additional costs are involved. RENTAL FEE (provide additional calculations on reverse, if necessary)

RENTAL FEE: _____ JANITORIAL: _____ OTHER: _____ TOTAL: _____

Rental amount will be determined by the Manager of Facilities in accordance with Board Policy, and the applicant will be advised accordingly. A cheque payable to the STRAIT REGIONAL Centre for Education for the costs determined must be forwarded to the School Principal.

Date

Signature of Manager of Facilities Maintenance

***If you are making any changes to this form, please make sure you notify the school to ensure you will not be charged for a janitor. Call (902) 863-1620 or email leisa.brow@srce.ca (Secretary), jack.macdonald@srce.ca (Principal), brian.boudreau@srce.ca (Gym Coordinator) and mike.chisholm@srce.ca (Building Operator).**