



## DR. JOHN HUGH GILLIS REGIONAL HIGH SCHOOL

105 Braemore Avenue

ANTIGONISH, NOVA SCOTIA

B2G 1L3

DARRYL BREEN  
Acting Principal

Phone (902) 863-1620  
Fax (902) 863-8284

May 22<sup>nd</sup>, 2018

Dear Parents and Guardians,

The safety and security of our students and staff are a priority for Dr. John Hugh Gillis Regional High School and the Strait Regional Centre for Education. We have been implementing a number of measures as part of a comprehensive plan aimed at ensuring our students remain safe.

One of the procedures our school will use is a Relocation Drill:

- Involves a facility or site located a safe distance away from the school (DrJHG's relocation site will be the St. Andrew Junior School) and used in the event of an evacuation from the school where students will not be allowed to re-enter the building due to safety concerns, such as fire or smoke, bomb threat, chemical spill, etc.
- If the person-in-charge determines that it is unsafe to re-enter the building or that re-entry will be postponed for longer than students and staff can reasonably wait outside, he or she may choose to relocate to a predetermined site.

Just as we prepare our students to properly respond to a fire drill, they also need to be aware of the proper response during a "relocation drill". These procedures should be treated with the same level of importance as fire drills. Please be assured that staff at our school will spend time discussing the importance of this procedure with students prior to conducting a relocation drill. We will also take time after the drill to remind them that it was only a practice and there was no danger. Please take the time to speak with your student about this procedure and reinforce their importance. We practice this procedure to ensure our school remains a safe place for teaching and learning and should we need to relocate, everyone understands the process.

***We will be having a relocation drill practice on Thursday, May 24<sup>th</sup>, 2017 at 12:40 p.m. with the assistance of the R.C.M.P. and Town of Antigonish Traffic Authority.***

Please contact me if you have any questions about the relocation drill procedures.

Thank you for your attention to this matter.

Regards,

*Darryl Breen*

**Principal, Darryl Breen**